

## Important Notice Employee Fingerprint Clearances

Pursuant to Education Law § 254(3), charter schools must ensure that all prospective employees and other applicable adults working in the school receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPR\)](#) in the NYSED TEACH system prior to employment!

Persons who must be cleared by OSPRA include, but are not limited to teachers, administrative staff, janitors, security personnel, related service providers, paraprofessionals, contracted service providers, cafeteria workers, and other staff/adults who have access to the school when children are in the school building, whether or not they are employees of the school. Visit the NYSED website at <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.htm> for more information regarding who must be fingerprinted.