



NYSED Data Reporting Informational Webinar for Charter Schools 2021-22

October 13, 2021



Presented by:



AGENDA

Welcome and Introductions

Office Overview & IRS Specific Collections

The BEDS IMF Collection

Overview of the NYSED SIRS Staff and Course Collections in 2021-22

Reporting Staff Data Using the NYSED Student and Information Repository System (SIRS)

An Overview of the New Course to Certification Match Process

Collection and Reporting Systems and Applications

The IRS Business Portal

The IDEx Application

The Level 2 Data Warehouse (SIRS)

Reviewing Data

SEDDAS

SIRS Verification Reports

Reporting Dates

Resources



IRS Office Overview

What we Collect and Report on

We collect data at the school district and school building level as well as



The BEDS Institutional Master File (IMF)



BEDS IMF Charter School Form - Categories of Data Collected

School Type

Community Schools

Alternative Education Programs



The electronic IMF application will open on BEDS Day October 6, 2021 via the IRS Data Exchange (IDEx). Forms are due Friday, November 19.

accessed through the NYSED Business Portal at:

<http://portal.nysed.gov>

Log on with SEDDAS username/password

Help Center and FAQs located at:

<https://bedsvadirsupport.nysed.gov/hc/en->



<http://www.p12.nysed.gov/irs/beds/IMF/home.html>





1. School Type

What is the primary focus or type of this school? (choose one)

Regular School

Special Education School

Vocational Education School

Alternative Education School



What are Community Schools?

A place and a partnership between the school and community resources

Integrate academics, health, social services, youth and community development

Lead to improved student learning, stronger families and healthier communities

Offer personalized curriculum that emphasizes real-world learning and problem solving

Become centers of the community and are open to everyone all day, every day



2. Community Schools

(Please refer to the Instructions for a description of Community Schools)

Is this school a community school?

Yes

No

Is this school actively and intentionally working toward meeting practices articulated in the Community Schools description provided in the instructions?

Yes

No



3. Alternative Education Programs

Alternative Education Programs are designed for students who wish to pursue individualized approaches to achieving academic standards. Report only Alternative Education Programs that meet Part 100.5

Note: If this school is an alternative school or contains an alternative program, report all or a portion of your enrolled students accordingly. Students attending an Alternative Education Program on a full-time basis operated by another school, a BOCES or other educational entity should not be counted as enrolled in this school, and therefore should not be counted in this item.

Are Alternative Education Programs offered to students enrolled in this school? (choose one)

Yes

No

If **YES**, please identify the factor(s) that result in student enrollment or referral to an Alternative Education Program for
or Regents high school diploma (check all that apply):

Behavioral Issues

Substance Abuse

Accelerated/Gifted and Talented

Suspensions

At-risk of not graduating with their cohort

Over-aged and under-credited

Other

If **YES**, enter the number of students enrolled in the following programs:

Alternative Education Programs operated **by this school**:

Other Alternative Education Programs:

4 Grades Offered

Check all grades offered in this school

K

1

2

3

4

5

6

UGE

7

8

9





6. Learning Standards and Professional Development

Is this need measurable for learning, professional development? Yes No

Yes No



7.



8. Business/Employer/Community Involvement

8A. Participate in Work-Based Experiences

Did any students in this school participate in any work-based experiences during the **2020-21** school year?
(choose one)

Yes

No

8B. Participating Employers and Students

For each of the following **2020-21** school year work-based learning experiences enter the number of participating employers and students.



8C Participating Staff and Employers

Is the staff member participating in the program? Info

Yes

No

If the staff member is participating in the program, please select the percentage of time spent on the program:

- ¼ time or less
- ½ time
- ¾ time
- Full time

Enter the unique external number of community based organization that the staff member is participating in:



Number of Students Served	Support Services Aired	Number
	Health, Dental or Eye Care	
	Supporting Guidance/Advocacy	
	Other Support Services	

Staff FTE	Qualified Staff FTE*	Staff Category

Information for Title I, Part A Schoolwide Programs (SWP) – 2020-21: 10E. Paraprofessional Inform

Staff FTE	Qualified Staff FTE*	Staff Category
		Paraprofessionals ³

* Consistent with ESEA, Title I, Section 1119(g)(2)





11B One-Way Dual Language Bilingual Education Program

												Language		K	
3	4	5	6	UE*	7	8	9	10	11	12	US**		1	2	
													Arabic		
													Bengali		
													Chinese		
													French		
													Hebrew		
													Japanese		
													Korean		
													Nepali		
													Polish		
													Punjabi		
													Russian		
													Somali		
													Spanish		
													Turkish		
													Urdu		
													Uzbek		
													Yiddish		
													Other		

Graded Secondary

*UE – Ungraded Elementary **US – Ungraded







13 Paraprofessional and Nonprofessional Staff

Category	Sub-category	Count	Percentage
Of Part-time Only	TEACHING ASSISTANTS*		
	Programs for students with disabilities		
	Programs for ELL students		
	Occupational education programs		
TEACHER AIDES	All other programs		
	OTHER		
	Pupil personnel service aides		
LIBRARY SUPPORT STAFF	Library support staff		
	Media services staff		
	Other support staff		
SCHOOL LUNCH WORKERS	School lunch workers		
	Other support staff		





14C. TEACHER DEVICES and INTERNET ACCESS-PLACE OF RESIDENCE

Enter the number of school or district owned MOBILE devices provided to teachers for use at their place of residence.

Enter the number of school or district owned DESKTOP devices provided to teachers for use at their place of residence.

Enter the number of teachers WITHOUT a device sufficient for instructional purposes at their place of residence. If all teachers have access to a device at their place of residence, enter 0.

Enter the number of teachers WITHOUT internet access, or with insufficient access at their place of residence. If all teachers have sufficient internet access at their place of residence, enter 0.





Overview of the NYSED SIRS Staff and Course Collections in 2021-22



Reporting Staff Data Using the NYSED Student and Information Repository System (SIRS)

All course data will be reported to the Office of IRS using the Student Information Repository System (SIRS).

Course and teacher data is required to be reported by both state and federal law and regulations.

Staff Snapshot -



Student Class Entry Exit

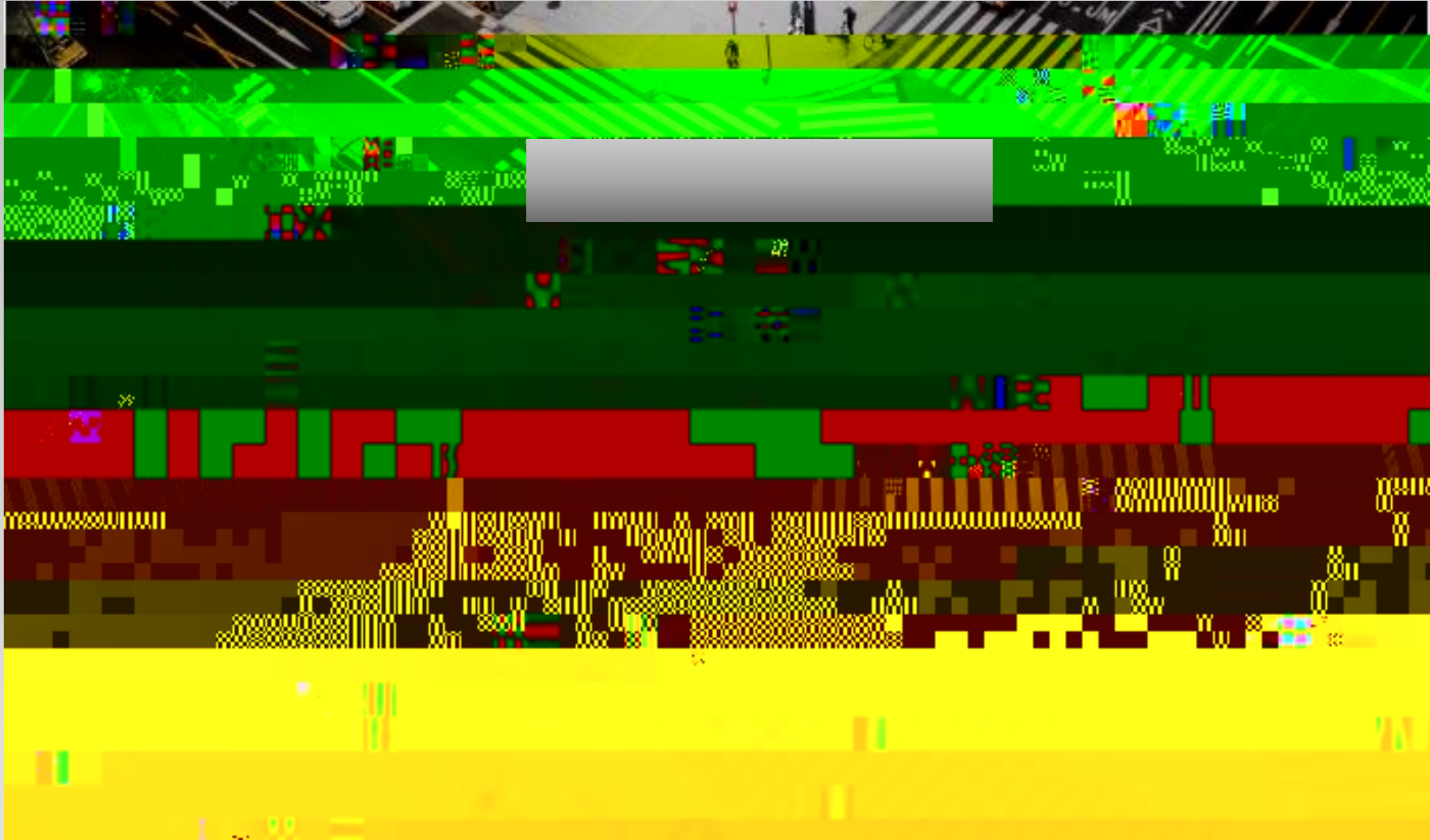
Who to Report

Why NYSED Performs

How does the Process Work?



TEACH Database



Identifying Combinations for Special Populations Ancillary Crosswalks The Special Education Crosswalk

The screenshot displays a data table with several columns. The top row includes headers: 'PRIOR TO SECONDARY', '9013', and 'Students With Disabilities (Birth-Grade 2)'. Below this, there are rows with codes and descriptions, such as '9014', 'Students With Disabilities (Grades 3-6)', and 'Students With Disabilities (Grades 7-12)'. The table is partially obscured by a large, colorful, abstract graphic on the left side.

Special Ed teachers assigned to a course serving in that role should be reported in Course Instructor Assignment with the Special Ed Instructor flag set to Yes.

Identifying Combinations for Special Populations Bilingual Certifications

Bilingual Crosswalk

Code	Description
7091	Bilingual Education (Non-Elementary)
7093	Bilingual Education Extension
7991	Extension-Bilingual-Statement of Cont Eligibility-Service Subjects
7992	Statement Of Combined Eligibility Bilingual Ed(Nvc)

SIRS Course Data and Its Dependency on Staff Data

Staff Certification
Match Report

- ▶ Staff Snapshot depends on a TEACH II
- ▶ All course and staff templates that contain SIRS information except for SIRS LEP in Staff Snapshot.

Course Data and Staff Data are used to generate SIRS and templates.

Staff Snapshot

Staff Certifications

Course
Instruction
Assignment

Staff
Snapshot

Displays all active certs for
staff associated with Staff

Snapshot

Certification List

Snapshot

Course Instructor Assignments

Use the following

to

report the assignments for the course.

Use the following to report the assignments for the course.

Use the manual to listing.

Use the Special Ed and ENL Indicators for staff. Bilingual certified staff should be reported with the language of instruction.

Use instructor



IRS Collection and Reporting Systems



IRS Collection and Reporting Systems

1. (BEDS Online) Basic Educational Data System: System for collecting district, charter and BOCES aggregate data for a variety of subjects for meeting State and federal reporting requirements.

2. IRS Portal: SED's online data access page. IRS Portal hosts secure downloads of IRS-designed data files and other documents to authorized users of the portal. Account management is handled through the State Education Department Delegated Account System (SEDDAS). <http://portal.nysed.gov/abp/> The IRS Portal is an application within the NYSED Business Portal.

3. IRS Data Exchange (IDEx): Allows users with IRSP and IMF entitlements (if submitting IMF data) to enter and submit data for the IMF, and other forms.

<http://www.p12.nysed.gov/irs/IDExIRSDataExchange.html>

5. SIRS (Student Information Repository System): Also known as Level 2 or the Data Warehouse, is an electronic collection of student demographic, programs, assessment and enrollment data, as well as teacher/staff and course information. <http://www.p12.nysed.gov/irs/sirs/home.html>

The NYSED Business Portal

Providing access to SED Applications *NYSED Office of Information Reporting Services*

The screenshot displays the NYSED Business Portal interface. At the top, there is a header with the New York State logo and the slogan "Knowledge Skill Opportunity". Below the header, a green navigation bar contains the "My Applications" section. A blue callout box highlights the "SEDAS User Guide" link, with a red "Notice" box stating: "If the Superintendent or Principal has changed, please contact the SEDAS Center." Below this, the "SED Monitoring and Vendor Performance System" link is visible. At the bottom, a purple navigation bar lists various other applications, including "Approved Preschool Special Education Programs Site Search", "Inventory of Registered Programs", "Look Up Postal Zip Codes", "Child Nutrition Knowledge Center (CN)", "Impartial Hearing Reporting System (IHRS)", "Rate Setting Unit (RSU)", and "System to Track and Account for Children (STAC)".

Access to specific applications is managed by the CEOs through SEDDAS-the State Education Department Delegated Account System. <http://www.p12.nysed.gov/seddas/seddashome.html>



NYSED Office of Information Reporting Services



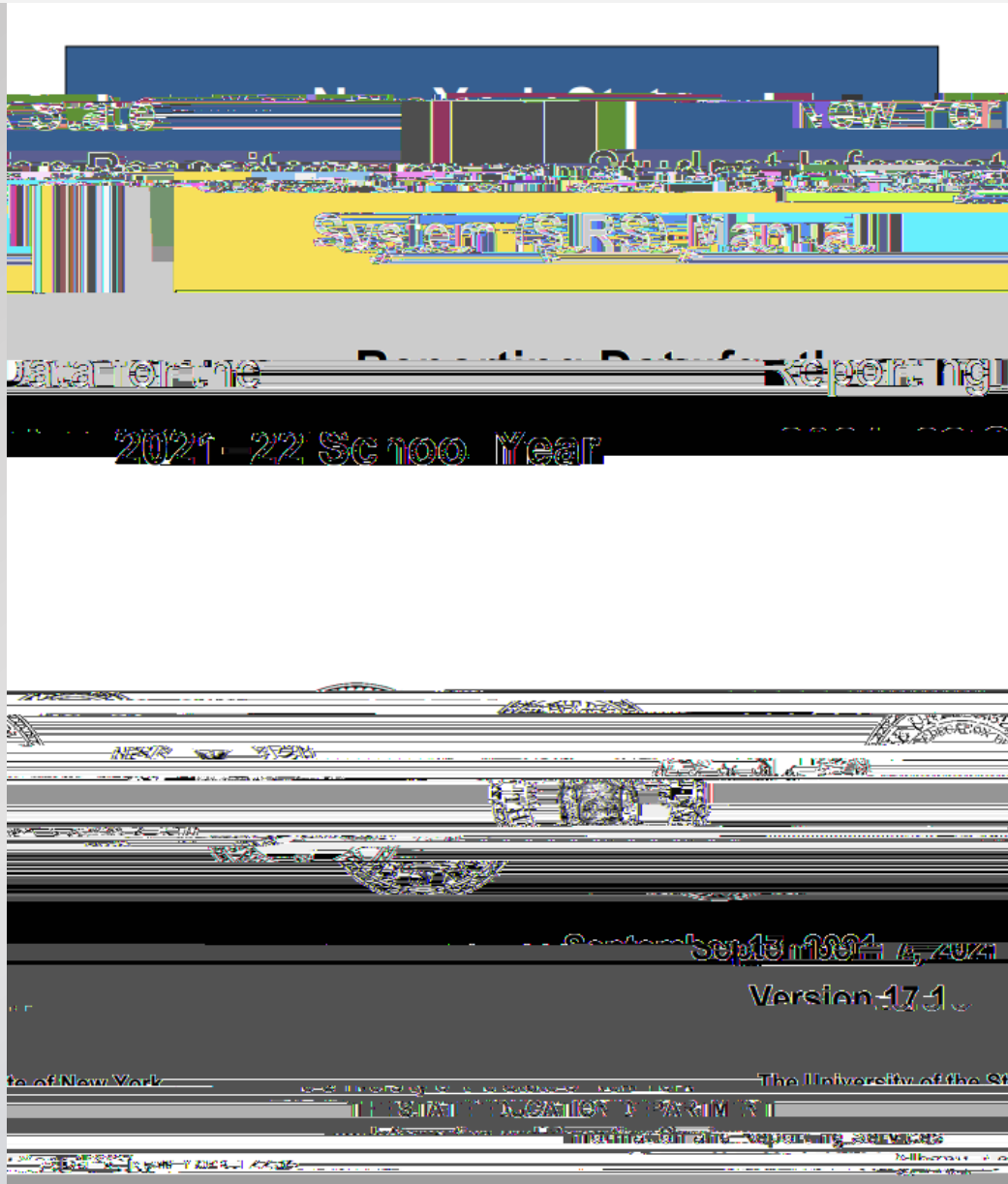


Reporting Data to the Student Information and Repository System (SIRS)





NYSED Office of Information Reporting Services



Reviewing and Verifying Data

It's a process, not a task.

1. Map out a plan.
2. Don't wait until the deadline.
3. Know where to find the data you need to review.
4. Keep track of due dates.



DEADLINES FOR VERIFICATION AND

8/16/2021

Applicable To:	Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify Due:	Purpose of Collection:
IRS data - Level 1 regional data warehouses may begin		Public School Districts	September 27 - Level 2 S
RFDS collection		Public School Districts	RFDS Collection
RFDS collection	October 15, 2021	August Grade Data Due	Deadline for districts to submit grades as of August 31, 2021, for Total Cohort Graduation Rates and reporting.
RFDS Collection	November 2021	RFDS Collection	Deadline for RFDS Collection



Student Digital Access

The image shows a screenshot of a data table with a complex layout. The table has multiple columns and rows, with some cells containing text and others containing numbers or symbols. The text is mostly illegible due to the low resolution and high contrast. However, some headers are visible, such as 'CONTRACT ID', 'CONTRACT TYPE', and 'CONTRACT VALUE'. The table appears to be a list of contracts or transactions.

Refer to SIRS Manual for codes and descriptions.

Student Life

When Student Address fields will be entered...

DM1107 State is missing or invalid & bad data
 DM1106 Zip Code missing or is less than 5 characters & bad data.

DM1107 State is missing or invalid & bad data
 DM1106 Zip Code missing or is less than 5 characters & bad data.
 Except when Address 1 = "UNKNOWN"

Note: Report "UNKNOWN" in Address 1 when unable to determine address

Student Daily Attendance



Code For 2021-22

Student Daily Attendance

Required

Description	Code
Present In School	01
Present In School	02
Present In School	03
Present In School	04
Present In School	05
Present In School	06
Present In School	07
Present In School	08
Present In School	09
Present In School	10
Present In School	11
Present In School	12
Present In School	13
Present In School	14
Present In School	15
Present In School	16
Present In School	17
Present In School	18
Present In School	19
Present In School	20
Present In School	21
Present In School	22
Present In School	23
Present In School	24
Present In School	25
Present In School	26
Present In School	27
Present In School	28
Present In School	29
Present In School	30
Present In School	31
Present In School	32
Present In School	33
Present In School	34
Present In School	35
Present In School	36
Present In School	37
Present In School	38
Present In School	39
Present In School	40
Present In School	41
Present In School	42
Present In School	43
Present In School	44
Present In School	45
Present In School	46
Present In School	47
Present In School	48
Present In School	49
Present In School	50
Present In School	51
Present In School	52
Present In School	53
Present In School	54
Present In School	55
Present In School	56
Present In School	57
Present In School	58
Present In School	59
Present In School	60
Present In School	61
Present In School	62
Present In School	63
Present In School	64
Present In School	65
Present In School	66
Present In School	67
Present In School	68
Present In School	69
Present In School	70
Present In School	71
Present In School	72
Present In School	73
Present In School	74
Present In School	75
Present In School	76
Present In School	77
Present In School	78
Present In School	79
Present In School	80
Present In School	81
Present In School	82
Present In School	83
Present In School	84
Present In School	85
Present In School	86
Present In School	87
Present In School	88
Present In School	89
Present In School	90
Present In School	91
Present In School	92
Present In School	93
Present In School	94
Present In School	95
Present In School	96
Present In School	97
Present In School	98
Present In School	99
Present In School	00

SEDDAS – SED Delegated Account System

The New York State Education Department (SED) has a number of web-based applications accessed via the [NYSED Application Business Portal](#) and requiring SEDDAS entitlements.

SEDDAS is an application designed to protect secure data in other NYSED applications from unauthorized access.

It allows designated school district personnel to create, assign and manage secure user accounts for their own staff

Main Functions:

1. Account Administration

Creating, updating, and disabling accounts.

2. Entitlement Administration

Granting access to protected web applications found on SED portal to certain school administrators.



Available Files From SXT

The IDSP provides a secure distribution of files (pdf, excel, etc)

Cancel

Search by Institution

Search by User Name



IRS Landing Page for Information Concerning Staff Data:



NYSED Dataseupport Help

Office of Information Reporting Services



Search for a specific topic in the help center.



Welcome to the NYSED Data Support Help Center. We are pleased to assist you with your data needs.

Use the Help button to send a question to our office.





Questions: Datasupport@nysed.gov

Charter schools outside NYC should work with their regional information centers (RICS) for support around data reporting to the Department.

<https://www.boces.org/about-rics/>

Technical Support about submitting SIRS Staff/Course and BEDS Data for NYC charter schools



Questions?