



Report of School Closure and Report of School Re-Opening

Part b of Education Law §15 and [Circ Reg 155.17\(f\)](#), each charter school, county board of cooperative educational services (BOCES) and local educational district, the charter school district of the City of New York and each charter school shall file the Report of School Closure and Report of School Re-Opening with the State Department of Education. The Report of School Closure and Report of School Re-Opening shall be filed by the charter school, BOCES or local educational district on or before the date specified in the Report of School Closure and Report of School Re-Opening.

- The school shall be notified by the State Department of Education of any health department order or advisory issued by the State Department of Health due to COVID-19 in the school;
- The school shall be notified by the State Department of Education of any health department order or advisory issued by the State Department of Health due to COVID-19 in the school;
- The school shall be notified by the State Department of Education of any health department order or advisory issued by the State Department of Health due to COVID-19 in the school;
- The school shall be notified by the State Department of Education of any health department order or advisory issued by the State Department of Health due to COVID-19 in the school;

The Report of School Closure and Report of School Re-Opening shall be filed by the charter school, BOCES or local educational district of the City of New York and each charter school with the State Department of Education. The Report of School Closure and Report of School Re-Opening shall be filed by the charter school, BOCES or local educational district on or before the date specified in the Report of School Closure and Report of School Re-Opening.

The Report of School Closure and Report of School Re-Opening are available on the SED My Access website at [http://www.sediver.gov](#) in the NYSED Base System. If you are unable to access the website, please contact the SED My Access Helpdesk at [myaccess@sediver.gov](mailto:myaccess@sediver.gov).

If you are unable to access the Report of School Closure and Report of School Re-Opening, please contact the Office of Student Services at 212-312-2518 or the Office of Information Technology at 212-312-6609/6090/MCID or 212-312-7837. 212-312-1920 BDC -41.261T6 ( d2BTa

Attachment A  
How the 2020-21 School Reopening – Instructional Models Report will be accessed on the SED  
Myad VedPefano Sbrbych he fy sp

The **2020-21 School Reopening – Instructional Models** Report will be accessed on the SED  
Myad VedPefano Sbrbych he fy sp

Part 155.17(f) of the Regulations of the State Education Department  
Reporting Requirements for School Closures

The Report of School Closure shall be filed by the Chief Executive Officer of the LEA (school district, BOCES, or charter school) with the State Education Department.

1. Go to the [NYS ED Website](http://www.nysed.gov);
2. Click on the link "Reporting Requirements for School Closures";
3. Enter the SEDDAS account ID;
4. Under the heading "My Account" click on "NYS ED My Account" and click on "Reporting Requirements for School Closures";
5. Click on "Report School Closure";
6. In the box labeled "Report of School Closure" form, which requires the following information:

- school(s) that were closed
- the date of closure and anticipated duration of closure (if known)
- the reason for closure, including any relevant documents, such as a closure order from a county Department of Health
- date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)

When the information is submitted, the Report of School Closure will be filed with the State Education Department.